UNIVERSITY of LOUISVILLE

SUPPLEMENTAL INSTRUCTION LEADER (SI)

Description:

Responsible for the implementation of Supplemental Instruction (SI) based on the University of Missouri at Kansas City's model and its programmatic objectives. Performs related work as required. Is responsible for performing the following:

General Responsibilities:

1. Functions as a model student in the programmatic framework of SI.

2. Provides teaching methods and forms of learning assistance that are useful in helping students assimilate the course content and become more effective learners.

3. Attends all class sessions, takes notes for the specific course content, reads all assigned materials (text and supplementary), schedules and conducts a minimum of three (3) SI sessions (50 minutes in length) each week.

4. Integrates study strategy techniques with the course content.

5. Collects data that documents the attendance and participation of students, and the effectiveness of the SI model.

6. Attends tutor training and staff meetings as required.

7. Develops and maintains relationships with the course content professor, student participants, the SI Supervisor and the REACH coordinator in the implementation of the SI model.

8. Administers student evaluations at the end of each semester.

9. Performs other duties as assigned.

Evaluation:

The SI supervisors working with the coordinator for SI conduct observations for all SI leaders each semester. The coordinator reviews these observations. Additionally, SI supervisors evaluate SI leaders each semester. The purpose for each observation and evaluation is to recognize and indicate good practice and to help each SI leader improve his/her study sessions as needed for the benefit of all student participants.

Revised/Leist/03