



# University of Louisville

## Resources for Academic Achievement

University of Louisville, Department of Undergraduate Studies

# Student Employment Recommendation

Applicants Name: \_\_\_\_\_  
Last First MI

**To the Applicant:**

Two recommendations must be submitted. One recommendation must be from a faculty member in the subject you wish to be considered. The other can be from another faculty member or from a professional staff member.

**To the faculty member:**

The student named above is applying to be a tutor or Supplemental Instruction leader with the REACH Program, Department of Undergraduate Studies student.

**A. How do you know this student? How much contact have you had with them?**

**B. Please assess the applicant based on each of the following traits. Circle your rating, using a low of 1 and a high of 5. Please answer only when you feel qualified, and add any comments you wish to make.**

1. Knowledge of content: 1 2 3 4 5

2. Ability to communicate: 1 2 3 4 5

3. Sensitivity to problems and situations of others: 1 2 3 4 5

4. Sense of responsibility: 1 2 3 4 5

5. Friendliness and tactfulness: 1 2 3 4 5

6. Self confidence 1 2 3 4 5

7. Judgment and common sense: 1 2 3 4 5

8. Acceptance by peers: 1 2 3 4 5

**C. Based upon the attached job description, what qualifications do you think the applicant would bring to specific areas of the job as a whole, and why?**

**D. Any further comments:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please send to:**

Greg Carmichael  
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