



REACH Graduate Student Assistant Agreement 2017-2018

The Graduate Student Assistant (GSA) will perform those responsibilities and duties requested and delegated by the Executive Director of REACH as regards REACH centers, programs, and services.

The Graduate Student Assistant (GSA) will perform 20 hours of work each week. These hours of service will be performed on site unless a program or service requires work at a different location at the University of Louisville or other location. The GSA must accept the hours scheduled by REACH as a work schedule in order to maintain the assistantship. Hours not worked during one week will carry over into the next weeks to ensure 20 hours of service each week or an 80-hour service commitment each month. GSAs will be photographed for the REACH web site and for other informational or advertising purposes related to the student support mission of the unit.

Payment will be made at the end of each month during the employment period. The total amount of compensation for services rendered shall be \$15,000 per academic year. The first payment is to be made in August, and the last payment is to be made in May.

The REACH GSA must be a full-time student, must be enrolled in a degree program, and must be in academic good standing (3.0 GPA) each semester of employment. In-state tuition for a standard graduate program (excluding any additional tuition rates for medical school, law school, business, or other special professional programs) will be paid for the fall and spring semesters (no summers). No differential rate will be paid by REACH for distance courses required by a graduate program. No graduate fees will be paid by REACH. REACH tuition remission applies only to payment of tuition and cannot be paid directly to the GSA. An individual student health insurance plan will be paid monthly for the 10 months of employment during the 2017-18 academic year if desired.

REACH shall retain the right to terminate the services of any Graduate Student Assistant (GSA). Reasons for termination include, but are not limited to: not meeting GSA academic requirements at the time of employment or the beginning of the spring semester; inability to work as needed for scheduling; not working scheduled hours or the number of hours required each week or month; not performing work-related duties or unsatisfactory performance; non-compliance with REACH, UGA or university policies and regulations; and non-enrollment in a degree program or loss of full-time graduate student status.

The duration of this agreement shall be for the term of one academic year (fall and spring semesters only). This agreement is for the period beginning August 3, 2017 through December 15, 2017 (fall) and January 3, 2018 through May 25, 2018.

I understand and agree to the conditions stipulated above in accepting the position of REACH Graduate Student Assistant (GSA).

Student Signature

Printed Name

UofL ID#

Executive Director of REACH

Date

Vice Provost

Date