

SAGE IS AVAILABLE FOR USE YEAR-ROUND AND HAS BEEN UPDATED FOR EASIER USE!

For assistance with SAGE or to arrange an individual, group, or departmental training session please contact:

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**Additional information is available
at:**

<http://www.reach.louisville.edu/SAGE/>



WHAT ARE THE ADVANTAGES OF USING SAGE?

- ❖ SAGE has been updated and is now easier to use!
- ❖ Students receive an electronic referral by email the moment it is sent, with no waiting period.
- ❖ **Unlike referrals made through Blackboard, SAGE promotes campus-wide intervention that includes REACH, the Writing Center, and academic advisers.**
- ❖ Instructors who refer students to REACH or the Writing Center have the ability to see if students used the recommended services.
- ❖ Absences and personal issues can be appropriately discussed.
- ❖ A SAGE referral can assist students in taking control of their academic performance.

SAGE

Instructor Referrals for Student Success



WHAT IS SAGE?

SAGE is a **web-based, early-warning system based in Tutor Trac** that allows instructors to create academic referrals for students enrolled in their classes.

Instructors can use SAGE to refer undergraduates enrolled in 100, 200, 300 and 400 level courses to academic advising and/or to REACH academic support services.

SAGE may be used at any time during the semester, unlike previous “one-time” midterm reports.

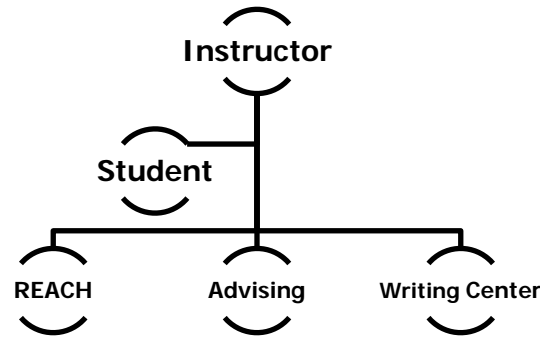
Instructors can provide **reasons** for the referral as well as provide students with a **recommended course of action**.

A single student or a group of students can be referred for the same reason(s) and with the same recommendation(s) using SAGE. For example, an instructor may refer a list of students that earned low scores on a specific exam.

ALL SAGE EMAILS ARE PRIVATE AND FOLLOW FERPA GUIDELINES.

Unlike mass emails, there is no chance that other students will be able to read the referral.

HOW DOES SAGE WORK?



Creating a SAGE referral for a student or a group of students initiates a series of **automated emails**.

When a referral is made through SAGE a copy is automatically sent to **the student/s** and **the instructor** (for recordkeeping). The instructor can also choose to send the referral to:

- The student's unit academic advisor
- REACH academic support centers
- The Writing Center

WHAT ARE THE BENEFITS FOR STUDENTS?

A SAGE referral initiates several campus-wide academic interventions:

1. The student/s' **academic advisor** will contact the referred student/s in order to schedule an advising appointment regarding their academic performance.

2. **REACH** will contact the referred student/s to share information about our academic support services, including **tutoring and success seminars**.

3. The **Writing Center** will contact the referred student/s with information regarding the center's services and instructions for scheduling an appointment with a writing consultant.

Using SAGE contributes to campus-wide retention efforts.